

COOPERATIVE SCRUTINY BOARD

Tracking Decisions and Recommendations
2013 - 2014



Date, agenda item and Minute number	Resolution	Target date, Officer responsible and Progress	
24.07.2013 Business Rates – Discretionary Rates Relief Minute 32	The Board <u>agreed</u> to request that a business rate (discretionary rates relief) report is submitted to the annual budget scrutiny process.	Date:	January 2014
		Officer:	Giles Perritt/Helen Wright
		Progress:	Officers have been informed that the report will be required for the budget scrutiny process.
07.08.2013 Finance – Capital and Revenue Monitoring Minute 43	The Board <u>agreed</u> to – 1. Undertake a cooperative review to look at the Council Tax Support Scheme (Attachment of Earnings) and to also look at Housing Benefit Spare Room Subsidy. 2. Delegate authority to the Lead Officer, in consultation with the Chair and Vice Chair to scope the cooperative review. Information would be provided on whether the figure of £6.807 included within the capital programme for the Tamar Bridge and Torpoint Ferry was the total amount or whether this was Plymouth’s proportion of the funding. Clarification would be provided relating to the total number of FTE sick days.	Date:	October 2013
		Officer:	Giles Perritt/Simon Arthurs/Helen Wright
		Progress:	Following an initial scoping meeting with the Chair, Vice Chair and lead officer it was considered that due to the complexities of these two issues that it would be appropriate to hold two separate reviews. The first review will look at the Council Tax Support Scheme (Attachment of Earnings) in October/November 2013. Information requested relating to the Tamar Bridge and Torpoint Ferry Committee has been circulated.
04.09.2013 Work Programmes Minute 57	The Board <u>agreed</u> the work programmes for the Ambitious Plymouth Panel.	Date:	September 2013
	The Board further <u>agreed</u> its	Officer:	Helen Wright

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	work programme subject to the inclusion of the Plymouth Plan.	Progress:	<p>Approval of the Ambitious Plymouth Panel's work programme has been fed back.</p> <p>The Board's work programme has been amended to include the Plymouth Plan.</p> <p>Complete</p>
04.09.2013 Cabinet Member Minute 59	An undertaking was made to provide the Board with information relating to the number of public funerals that had taken place.	Date:	September 2013
		Officer:	Jayne Donovan, Assistant Director for Environmental Services
		Progress:	<p>The information was circulated to Board Members via email on 4 October 2013.</p> <p>Complete</p>
04.09.2013 Corporate Monitoring Report Minute 60	An undertaken was given to provide information relating to how many 16 to 19 year olds (apprentices) fell into the looked after children category.	Date:	September 2013
		Officer:	Mark Grimley, Assistant Director for HR and Organisational Development
		Progress:	<p>The information was circulated to Board Members via email on 24 September 2013.</p> <p>Complete</p>
04.09.2013	An undertaking was made to the Board to provide a detailed breakdown of the estimated funding gap of circa £65m.	Date:	September 2013
		Officer:	Giles Perritt/Helen Wright

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<p>The Brilliant Cooperative Council Sustainable Three Year Plan</p> <p>Minute 61</p>	<p>The Board <u>agreed</u> to endorse the recommendations to City Council as follows –</p> <ol style="list-style-type: none"> 1. Adopt a longer term approach to addressing the reduction in funding available to the Council, planning for a balanced indicative budget in each of the coming three years; 2. Support the implementation of Council-wide transformation programme, based on Co-operative Values, to substantially reduce the operating costs of the Council and ensure the maximum possible investment in achieving the Council’s objectives; 3. Agree Cabinet review earmarked reserves and balances to ensure that the Transformation Programme reserve is adequate to cover cash flow requirements for the period 2013/14 to 2016/17 (managing the overall costs incurred and savings achieved across each financial year); 4. a further report is presented by Tracey Lee (Chief Executive) and Councillor Evans (Council Leader) to the Cooperative Scrutiny board at its meeting on 16 October 2013, setting out the Transformation Programme and its key elements, including the governance proposals, in more detail to enable effective scrutiny. 	<p>Progress:</p>	<p>Information was provided to Board Members via email on 16 September 2013 which provided a detailed breakdown of the estimated funding gap of circa £65m.</p> <p>The recommendations as endorsed by the Board, together with additional recommendation for a further report to the Board on 16 October 2013 was agreed by the City Council on 16 October 2013.</p> <p>Complete</p>
<p>04.09.2013</p> <p>Recommendations</p>	<p>The Board endorsed and <u>agreed</u> the recommendations of the Ambitious Plymouth Panel, as</p>	<p>Date:</p>	<p>September 2013</p>
		<p>Officer:</p>	<p>Helen Wright</p>

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Minute 65	<p>follows –</p> <p>1, the Missing Young People’s team present the ‘Be-Wise to Sexual Exploitation’ programme to the Youth Cabinet to receive feedback on the programme’s content from young people prior to delivering any sessions in schools.</p> <p>2, an update on the Missing Young People’s team and the delivery of the ‘Be-Wise on Sexual Exploitation’ programme is provided to the panel in February 2014.</p>	Progress:	<p>The Board’s approval was fed back to the DSO responsible for the Ambitious Plymouth Panel.</p> <p>Complete</p>

Grey = Completed item.

Red = Urgent – item not considered at last meeting or requires an urgent response.